

What is MOS Certification?

Microsoft® Office Specialist certification is the globally recognized standard for demonstrating desktop skills with the Microsoft® Office suite of business productivity applications.

The Microsoft Office Specialist program is the ONLY Microsoft approved certification program designed to measure and validate users' skills with the Microsoft® Office suite of desktop productivity applications (Microsoft Word®, Microsoft Excel®, Microsoft PowerPoint®, Microsoft Access® and Microsoft Outlook®).

Microsoft Office Specialist certification has provided thousands of people with the proof that they are able to more fully utilize the functionality of Microsoft® Office applications and increase their productivity.



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Microsoft PowerPoint Training Sessions

*Provided by
North Shore Innovations,
Ltd.*



PowerPoint Training Sessions



These sessions are designed to provide you the information you will need to test for PowerPoint Microsoft Office Specialist certifications!

Have you ever wanted to take training that was focused on just the specific tasks that you need and scheduled when you need it? And, scheduled in a way that didn't take you away from the office for an entire day?

North Shore Innovations, Ltd. function-focused training sessions are designed with your hectic schedule in mind.

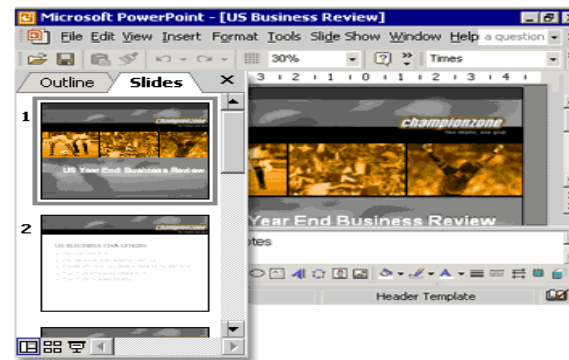
Each session is conveniently scheduled into 4 hour times, and the content of each session is focused on very specific tasks.

Finally, training on what you need, when you need it, in smaller amounts so that you can take the new knowledge back and immediately apply it to your projects!

PowerPoint #1: Creating Electronic Presentations

This Session is for Those Who...

Need to create presentations that are projected or delivered via the web.



PowerPoint #2: Enhancing Presentations

Session Length: 4

This Session is for Those Who...

Want to dress up" their electronic presentations to include pictures, sounds and videos.

PowerPoint #3: Charts and Tables

Session Length: 4

This Session is for Those Who...

Need to create slides that have tables, organizational charts, Venn Diagrams, or data graphs.

PowerPoint #4: Expanding Presentations

This Session is for Those Who...

Need to link information from Word or Excel into a presentation; setup a show for the web, including adding hyperlinks to other files or web pages

